

A RESOLUTION  
BY COUNCILMEMBER FELICIA A. MOORE

02-R-1462

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH MS. FRANCES JOHNSON, A RETIRED EMPLOYEE OF THE CITY OF ATLANTA, DEPARTMENT OF FINANCE, AS AN INDEPENDENT CONTRACTOR FOR PROFESSIONAL SERVICES SUBJECT TO THE APPROPRIATION OF FUNDS. SAID PAYMENTS SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2H01 524001 R12006; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta Department of Aviation is implementing a new Enterprise Resources Planning and Financial Management System, commonly known as the "Oracle" system; and

WHEREAS, there is a critical need for the Department of Aviation's system to properly interface with all other City of Atlanta financial systems; and

WHEREAS, additional resources are needed in the Department of Finance to ensure that requirements to interface the Oracle system to the City's primary financial, MARS-G are properly identified, documented, and implemented; and

WHEREAS, the Department of Finance wishes to engage a retired employee, Ms. Frances Johnson, as an independent contractor to accomplish these tasks.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to enter into an appropriate contractual agreement with Ms. Frances Johnson, an independent contractor, to provide services to the City related to the interface and synchronization of the new Atlanta Department of Aviation Enterprise Resources Planning and Financial Management System and core city financial systems, including MARS-G, in an amount not to exceed \$60,000, in accordance with the scope of services attached hereto, for a period not to exceed eight (8) months, expenses to be paid from and charged to fund account center number 2H01 524001 R12006.

BE IT FURTHER RESOLVED that this contract shall not be binding upon the City, and the City shall incur no liability or obligation there under until said contract has been executed by the Mayor and delivered to the contracting party.

A true copy,

*Rhonda Daughlin Johnson*  
Municipal Clerk, CMC

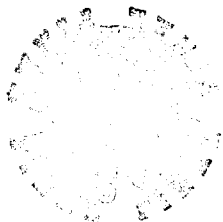
ADOPTED by the Council  
APPROVED by the Mayor

SEP 03, 2002  
SEP 11, 2002



**EXHIBIT A**  
**SCOPE OF SERVICES**

- **Assess accounting and financial reporting processes and controls proposed in the Oracle Financial System being installed by the Department of Aviation (øThe Airportø) and its interface with the CityÆs core financial systems, especially MARS/G.**
- **Evaluate reports and interface programs from the proposed Oracle system to ensure that all data required by the Department of Finance is provided for.**
- **Evaluate Aviation accounting processes and procedures and provide recommendations that ensure sufficient internal accounting controls relating to all MARS/G system interfaces.**
- **Assure uniformity and compatibility of coding and protocols in the proposed Oracle system with MARS/G FAC structure and other requirements.**
- **Assess the proposed Oracle system's compliance with latest Government Accounting Standards Board (GASB) pronouncements, such as GASB 34 requirements relating to depreciation of assets, recording of inventory and specialized fund reporting.**
- **Evaluate the ability of the proposed Oracle system to provide additional management reports that will enhance the city's financial management processes and decision making.**
- **Assist in identifying training needs for Aviation and Finance staffs, and assist in designing and delivering training as requested.**
- **Assess system integration business requirements**
- **Review conversion migration requirements, standards, and plan**
- **Assist in development of test plan for interface between Oracle and MARS/G**
- **Provide implementation support as requested**



## **WORK HISTORY**

**Frances Johnson**

Telephone No. 404 241-6306

Fax No. 404 241-6306

## **BUSINESS HIGHLIGHTS**

Proven manager, innovative, self starter and dedicated to quality customer service. Administaff Project Manger for ten months responsible for coordination of a software Implementation team project efforts .

Employed by the City of Atlanta for 26 years. City of Atlanta Accomplishments:

Department of Finance project manager for the successful upgrade of the City of Atlanta Core Financial System from the Financial Information and Control System (FICS) to Management, Analysis, and Reporting System for Governments (MARS-G).

Managed bureau of fifty employees, responsible for the administration of Accounts Payable, General Accounting, Grant Accounting, Financial Information Systems, Workers Compensation and Risk Management. Coordinated External Audits for eleven years and assisted with various Internal Audits and management reviews. Several years managed concurrent indirect cost study, federal, and local audits. Also analyzed accounts, prepared reports, recommended cost reduction measures and developed system requirements for a City of Atlanta Budget Allotment program used to facilitate management of encumbrances, disbursements and cash requirements.

Post implementation Accounting Manager for the FICS system and successfully resolved major financial report problems. Also prepared specifications for in-house subsidiary systems and reports; assisted with training staff and resolving internal and external user issues attendant to the Implementation of the City of Atlanta Financial Information Control System in 1987.

Facilitated the resolution of customer service inquiry problems, Accounts Receivable issues attendant to the City of Atlanta Water Customer Information Systems and other Receivables as Revenue Collection Administrator.

Consultant for the City of Atlanta Department of Finance from April 1998 through March 1999, managed the Bureau of the Accounting and Budget Administration, coordinated all external audit services, and provided operational recommendations for the Chief Financial Officer.

## **CITY OF ATLANTA POSITIONS**

Director of Bureau of Accounting and Budget Administration	
Deputy Director of the Bureau of Accounting and Budget Administration	
Accounting Services Manager	Revenue Collection Administrator
Accountant	Financial Securities Technician
Accounting Assistant	Senior Clerk

## **EDUCATION**

BS degree 1972 Troy State University, major Sanitary Science  
Attended Georgia State University 1978 through 1983, School of Business

RCS# 3953  
9/03/02  
1:47 PM

Atlanta City Council

Regular Session

CONSENT I                      Pgs. 1-14; Except 02-R-1137; 02-R-1458

ADOPT

YEAS: 14  
NAYS: 0  
ABSTENTIONS: 0  
NOT VOTING: 1  
EXCUSED: 0  
ABSENT 1

Y Smith	Y Archibong	Y Moore	Y Mitchell
Y Starnes	Y Fauver	Y Martin	Y Norwood
B Young	Y Shook	Y Maddox	Y Willis
Y Winslow	Y Muller	Y Boazman	NV Woolard

CONSENT I

		09/03/02 Council Meeting
ITEMS ADOPTED ON CONSENT AGENDA		ITEMS ADVERSED ON CONSENT AGENDA
1. 02-O-1455	43. 02-R-1492	59. 02-R-1418
2. 02-O-1456	44. 02-R-1347	60. 02-R-1419
3. 02-O-1457	45. 02-R-1461	61. 02-R-1420
4. 02-O-1460	46. 02-R-1462	62. 02-R-1421
5. 02-O-1454	47. 02-R-1471	63. 02-R-1422
6. 02-O-1336	48. 02-R-1484	64. 02-R-1423
7. 02-O-1337	49. 02-R-1486	65. 02-R-1424
8. 02-O-1339	50. 02-R-1363	66. 02-R-1425
9. 02-O-1340	51. 02-R-1364	67. 02-R-1426
10. 02-O-1341	52. 02-R-1365	68. 02-R-1427
11. 02-O-1342	53. 02-R-1412	69. 02-R-1428
12. 02-O-1343	54. 02-R-1413	70. 02-R-1429
13. 02-O-1226	55. 02-R-1414	71. 02-R-1430
14. 02-O-1446	56. 02-R-1415	72. 02-R-1431
15. 02-O-1465	57. 02-R-1416	73. 02-R-1432
16. 02-R-1370	58. 02-R-1417	74. 02-R-1433
17. 02-R-1371		75. 02-R-1434
18. 02-R-1372		76. 02-R-1435
19. 02-R-1373		77. 02-R-1436
20. 02-R-1374		78. 02-R-1437
21. 02-R-1375		79. 02-R-1438
22. 02-R-1376		
23. 02-R-1378		
24. 02-R-1379		
25. 02-R-1380		
26. 02-R-1392		
27. 02-R-1468		
28. 02-R-1480		
29. 02-R-1481		
30. 02-R-1482		
31. 02-R-1483		
32. 02-R-1385		
33. 02-R-1479		
34. 02-R-1369		
35. 02-R-1439		
36. 02-R-1440		
37. 02-R-1495		
38. 02-R-1500		
39. 02-R-1501		
40. 02-R-1386		
41. 02-R-1388		
42. 02-R-1491		
1 <sup>st</sup> Consent I Vote:		14Yeas; 0 Nays (See RCS #3953)
Items Removed from Consent:		02-R-1137; 02-R-1458

02-R-1462

(Do Not Write Above This Line)

**A RESOLUTION**

BY: COUNCIL MEMBER *Felicia A. Moore* **FELICIA A. MOORE**

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ADOPTED BY

SEP 03 2002

COUNCIL

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☒ PERSONAL PAPER REFER

Date Referred

*8/19/02*

Referred To:

*Finance Executive*

Date Referred

Referred To:

Date Referred

Referred To:

**First Reading**

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred to \_\_\_\_\_

Committee

*F. N. 12-cc*

Date

*8/28/02*

Chair

*Felicia A. Moore*

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

*F. N. 12-cc*

*James H. Johnson*

*Robert D. Miller*

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

**FINAL COUNCIL ACTION**

- ☐ 2nd
- ☐ 1st & 2nd
- ☐ 3rd
- ☒ Consent
- ☐ V Vote
- ☒ RC Vote
- Readings

CERTIFIED

CERTIFIED  
SEP 03 2002

ATLANTA CITY COUNCIL PRESIDENT

*Robert D. Miller*

CERTIFIED  
SEP 03 2002

MUNICIPAL CLERK

MAYOR'S ACTION

*Mayor's Office*

SEP 11 2002

MAYOR